

Report to: Licensing Committee Meeting – 14 September 2023  
 Director Lead: Matthew Finch, Director – Communities & Environment  
 Lead Officer: Damian Wilkins, Env. Health & Licensing Manager, Extn 5314

<b>Report Summary</b>	
<b>Report Title</b>	Update on Performance and Enforcement Matters
<b>Purpose of Report</b>	To provide Members of the Committee with details of the various activities undertaken by the Licensing Team in relation to the different types of licensing matters covered by the Licensing Act 2003.
<b>Recommendations</b>	That the report be noted.

## 1.0 Background

1.1 This report covers the period from 1 April to 30 June 2023 inclusive and sets out the range and number of licence applications during this period. It also highlights any activity required as a result of the applications.

### Activity Report for 1 April to 30 June 2023 (Licensing Register)

<b>Application Type</b>	<b>Number Received</b>	<b>Number Issued</b>	<b>Number Refused</b>	<b>Comments</b>
Personal Licence	13	13	0	
Vary the DPS	16	16	0	
Transfer of Premises Licence	2	2	0	
Minor Variation	3	3	0	
Variation to Premises Licence	2	2	0	
New Premises Licence	2	2	0	
New Club Premises Certificate	1	1	0	
Change of name/address of PLH	4	4	0	
Notification of Interest	0	0	0	
Surrendered Licences	1	1	0	
Temporary Event Notices	84	84	0	

1.2 By way of comparison, the number of Temporary Event Notices received for the same period last year was 110.

### 1.3 Enforcement Activity

#### Ongoing Enforcement Activity 1 April and 30 June 2023

Location	Summary of Complaint/Reason for Visit	Date Case Opened	Action Taken So Far
Tom Browns Brasserie	Routine Inspection	3 April 2023	All in order
Dog & Duck, Kings Clipstone	Routine Inspection	3 April 2023	All in order
Springfield Hotel	Routine Inspection	3 April 2023	All in order
Magna Charta	Routine Inspection	4 April 2023	All in order
The Railway, Lowdham	Routine Inspection	4 April 2023	All in order
The Top Club, Clipstone	Routine Inspection	4 April 2023	Personal Licence not available and no letter of authority. Revisit by LEO – all in order.
Cross Keys Inn	Routine Inspection	5 April 2023	All in order
Lidl, Balderton	Routine Inspection	5 April 2023	All in order
Aldi, Newark	Routine Inspection	5 April 2023	All in order
Londis at BP Garage, Newark	Routine Inspection	5 April 2023	All in order
Dunstall Barn Wedding & Events Venue	Routine Inspection	5 April 2023	All in order
The Crew Yard Café & Bistro	Routine Inspection	5 April 2023	LEO identified two issues CCTV to display correct time/date and Evidence of CCTV recording for 31 days. Revisit - all in order
Renaissance, Kelham Hall	Routine Inspection	17 April 2023	LEO identified 4 actions 1) Personal licence to be seen 2) Letter of authority required 3) Staff training records to be seen 4) Evidence of CCTV recording for 31 days. Revisit – all in order
The Copper Beech	Complaint of nuisance caused by 'Bikers Night'	24 April 2023	Detailed investigation & various arrangements agreed & implemented. Issues remain regarding parking and speeding – referred to Notts Police for action

The Rutland Arms	Report of two intoxicated 13 year old boys in the rear beer garden – ASB related	24 April 2023	Investigation highlighted that the boys entered the beer garden and threatened staff. Notts Police investigating, not a licensing issue
Bombay Indian Takeaway, Ollerton	Routine Inspection	26 April 2023	Premises Licence summary not displayed – advice provided – all in order
Paddyfields, Ollerton	Routine Inspection	26 April 2023	LEO identified two actions: 1) Letter of authority required 2) Personal licence of DPS to be seen. LEO follow up - all in order
Bengal Spice, Ollerton	Routine Inspection	26 April 2023	LEO identified three actions : 1) Summary PL to be on display 2) Full copy of PL to be on premises 3) Personal licence of DPS to be seen. LEO follow up - all in order
Milano's Pizza Place, Ollerton	Routine Inspection	26 April 2023	LEO identified one action to display summary PL at premises - All in order
The Beehive Inn	Routine Inspection	26 April 2023	All in order
The Plough Inn, Egmanton	Routine Inspection	3 May 2023	All in order
Bella Vita	Routine Inspection	3 May 2023	LEO identified 4 actions : 1) Letter of authority required 2) Full copy of P/L at premises 3) Summary of P/L to be displayed 4) Training record for staff to be seen. LEO follow up – all in order
The Fox Inn, Kelham	Routine Inspection	17 May 2023	LEO identified that a Gaming machine permit needed to be seen. LEO follow up - all in order

Kelham House Country Manor Hotel	Routine Inspection	17 May 2023	LEO identified two actions 1) Full copy of P/L to be seen 2) Personal licence of DPS to be seen. Also one advisory: advertise wine at 125ml. LEO follow up - all in order
Waitrose at SHELL Garage, Winthorpe	Routine Inspection	17 May 2023	All in order
Spirit of Sherwood	Routine Inspection	5 June 2023	All in order
The Vinery, Rolleston	Routine Inspection	20 June 2023	Leo identified that Personal licence of DPS needs to be seen. LEO follow up - all in order
Stop & Shop, Ollerton	Routine Inspection	20 June 2023	LEO identified two actions: 1) staff training records and authorised to serve alcohol 2) sign displayed to customers to respect local residents. LEO follow up - all in order

## **2.0 Proposal/Options Considered**

This report is intended to provide Members with a summary of the various activities undertaken by the Licensing Team in relation to the different types of licensing matters covered by the Licensing Act 2003.

## **3.0 Implications**

In writing this report and in putting forward recommendations, officers have considered the following implications: Data Protection, Digital and Cyber Security, Equality and Diversity, Financial, Human Resources, Human Rights, Legal, Safeguarding and Sustainability and where appropriate they have made reference to these implications and added suitable expert comment where appropriate.

### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

None